

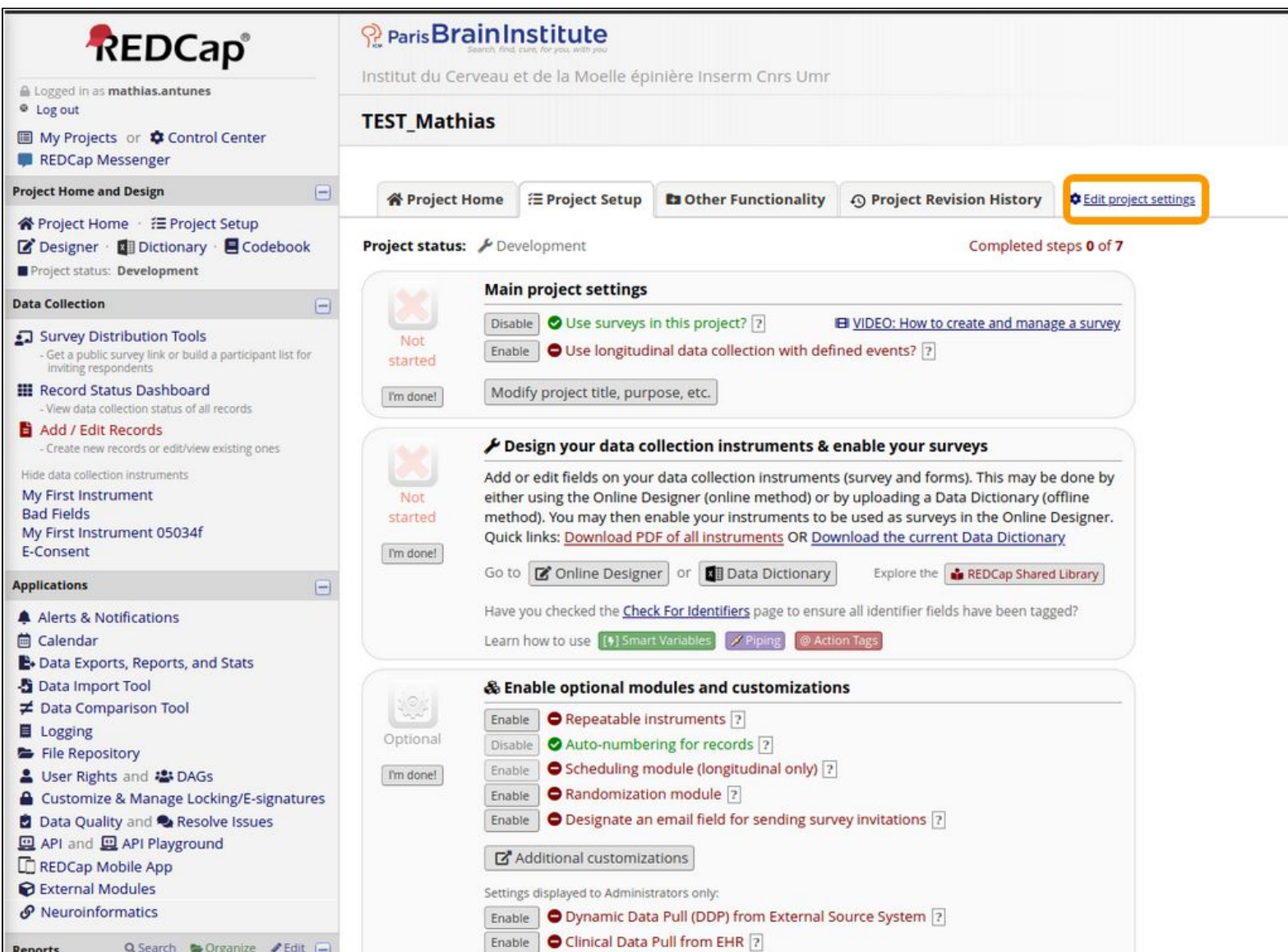
# REDCap

[Admin] REDCap Customize information messages



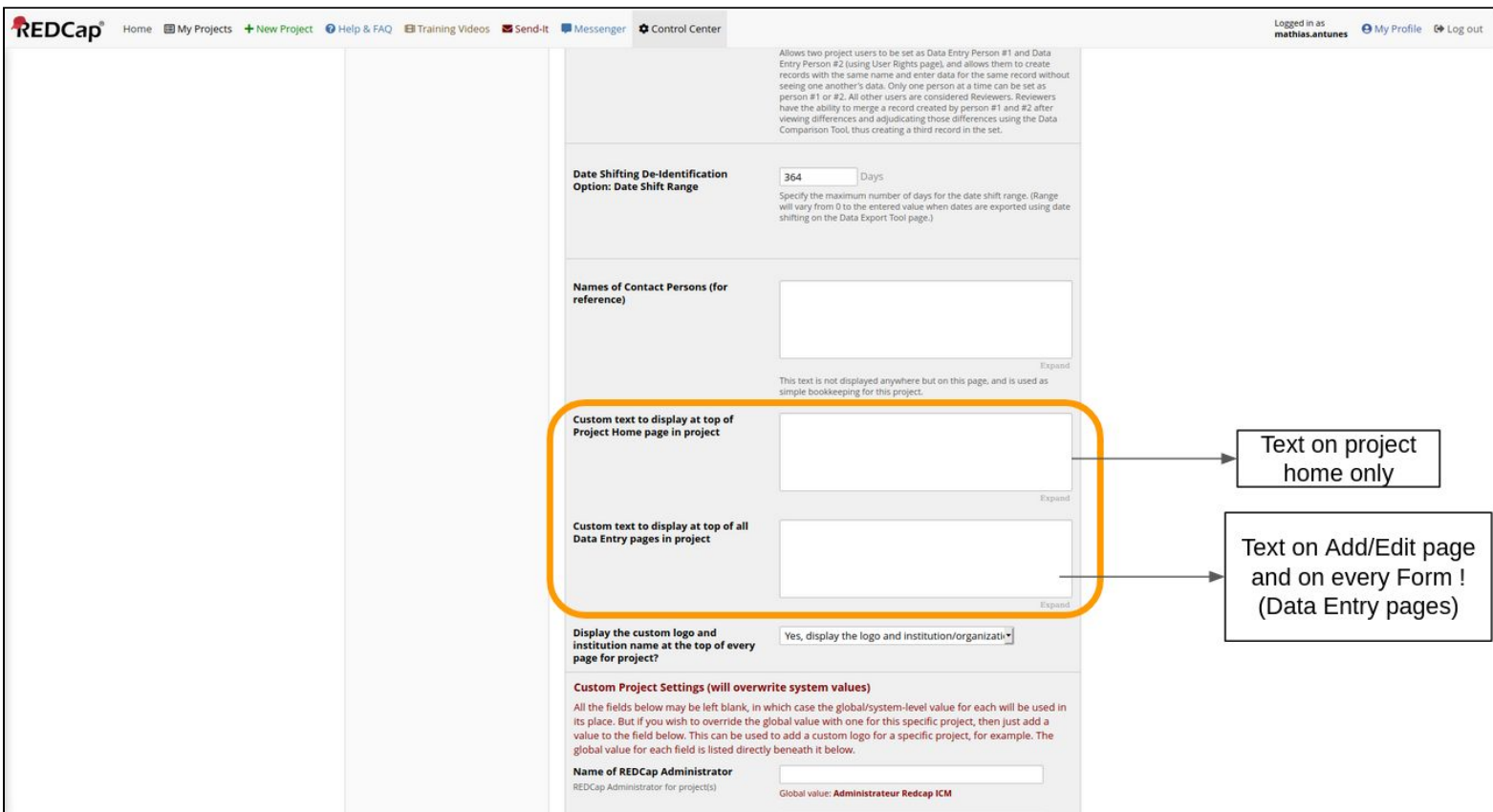
## STEPS :

1. Go to project settings and Edit project Admin Settings



The screenshot shows the REDCap interface for a project named 'TEST\_Mathias'. The left sidebar contains navigation options like 'Project Home and Design', 'Data Collection', and 'Applications'. The main content area shows the 'Project Setup' tab with various settings. The 'Edit project settings' button is highlighted in orange. The 'Main project settings' section includes options for 'Use surveys in this project?' and 'Use longitudinal data collection with defined events?'. The 'Design your data collection instruments & enable your surveys' section provides links to the 'Online Designer' and 'Data Dictionary'. The 'Enable optional modules and customizations' section lists various modules like 'Repeatable instruments', 'Auto-numbering for records', and 'Scheduling module'.

## 2. Add Text to either text box and SAVE the changes :



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Logged in as **mathias.antunes** My Profile Log out

Allows two project users to be set as Data Entry Person #1 and Data Entry Person #2 (using User Rights page), and allows them to create records with the same name and enter data for the same record without seeing one another's data. Only one person at a time can be set as person #1 or #2. All other users are considered Reviewers. Reviewers have the ability to merge a record created by person #1 and #2 after viewing differences and adjudicating those differences using the Data Comparison Tool, thus creating a third record in the set.

**Date Shifting De-Identification**  
Option: Date Shift Range  Days  
Specify the maximum number of days for the date shift range. (Range will vary from 0 to the entered value when dates are exported using date shifting on the Data Export Tool page.)

**Names of Contact Persons (for reference)**  
  
Expand  
This text is not displayed anywhere but on this page, and is used as simple bookkeeping for this project.

**Custom text to display at top of Project Home page in project**  
  
Expand

**Custom text to display at top of all Data Entry pages in project**  
  
Expand

**Display the custom logo and institution name at the top of every page for project?** Yes, display the logo and institution/organization ☒

**Custom Project Settings (will overwrite system values)**  
All the fields below may be left blank, in which case the global/system-level value for each will be used in its place. But if you wish to override the global value with one for this specific project, then just add a value to the field below. This can be used to add a custom logo for a specific project, for example. The global value for each field is listed directly beneath it below.

**Name of REDCap Administrator**  
REDCap Administrator for project(s)   
Global value: **Administrateur Redcap ICM**

**Text on project home only**

**Text on Add/Edit page and on every Form ! (Data Entry pages)**